

CABINET FORWARD WORK PLAN

1 OCTOBER 2013 TO 31 JANUARY 2014

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published at the beginning of each month.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:



Name	Portfolio Details
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Highways, Streetscene and Broadband
Cllr D Tonge	Cabinet Member for Finance, Performance, Risk, Procurement and Welfare Reform
Cllr F de Rhé-Philippe	Cabinet Member for Economy, Skills and Transport
Cllr L Mayes	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Public Health and Protection, Adult Care and Housing
Cllr J Seed	Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding
Cllr T Sturgis	Cabinet Member for Strategic Planning, Development Management, Strategic Housing, Property and Waste
Cllr S Wheeler	Cabinet Member for Hubs, Human Resources, Legal, Democratic Services, Governance, Heritage and Arts

Representations/Public Participation



Supporting documents other than those listed in the schedule below may be submitted to Cabinet if you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent Yamina Rhouati, Democratic Governance Manager Yamina.Rhouati@wiltshire.gov.uk by 12.00 noon three working days before the meeting. Please contact Democratic Services on 01225 718024 for further information.



Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private (No, unless otherwise stated)
22 October 2013						
22 Oct 2013 Investing in Highways	To consider options for increased investment in highways maintenance	Consultations held with relevant officers in connection with legal, finance and environmental aspects of project. Public Consultation will be undertaken on individual sites during the implementation stage.		Cllr John Thomson john.thomson@wiltshire.gov.uk	Peter Binley peter.binley@wiltshire.gov.uk	
22 Oct 2013 School Funding Reform: Arrangements for 2014-15	For Cabinet to approve the local funding formula for Wiltshire schools taking in to account the new funding arrangements for 2014-15	Schools will be consulted on any changes during September 2013 and Schools Forum will consider the outcomes of the consultation and make recommendations to Cabinet	DfE Funding Arrangements 14-15	Cllr Laura Mayes laura.mayes@wiltshire.gov.uk	Elizabeth Williams elizabethA.williams@wiltshire.gov.uk	
22 Oct 2013 Business Improvement Districts	To report to cabinet the purpose, operation, benefits and costs of Business Improvement Districts (BIDs)		Salisbury Business Improvement District Business Plan	Cllr Fleur de Rhé-Philippe fleur.derhephilipe@wiltshire.gov.uk	Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203	


<p>22 Oct 2013 Local Sustainable Transport Fund - Trans Wilts Rail Service(Part 2 Item)</p>	<p> To seek Cabinet's approval for the procurement of an improved Trans Wilts rail service.</p>		<p>Notification of Private meeting</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Mr Robert Murphy robert.murphy@wiltshire.gov.uk</p>	<p>Yes</p>
<p>22 Oct 2013 Local Government Association Adult Social Care Peer Challenge</p>	<p>To provide the Cabinet with an update on the Council's forthcoming Local Government Association Adult Social Care Peer Challenge due to take place between 25th & 28th November 2013.</p>			<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>James Cawley james.cawley@wiltshire.gov.uk Tel: 01225 713951</p>	
<p>22 Oct 2013 ADDITIONAL KEY ITEM (10/10/13): Purchase of site to enable University Technical College, Salisbury Delivery</p>	<p> In order to ensure the release of funding by the Education Funding Authority to create a University Technical College in Salisbury, a decision is required over the preferred site to guarantee site deliverability by the end of this month (October 2013).</p>		<p>Notification of an Additional Item of Key Decision business UTC Salisbury - 10.10.13</p>	<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>		


21 November 2013

<p>21 Nov 2013 Interim Report on Treasury Management Strategy 2013-14</p>	<p>To provide an update on the interim treasury management position to the end of September 2013 for the financial year 2013/14</p>	<p>Corporate Leadership Team</p>		<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>21 Nov 2013 Wiltshire Council's New Allocations Policy</p>	<p> For Cabinet to consider and approve Wiltshire Council's new allocation policy which will determine how we allocate social homes in the future</p>	<p>All area boards have been consulted followed by a formal three month consultation period</p>	<p>Consultation response and Wiltshire's draft Allocation Policy</p>	<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>James Cawley james.cawley@wiltshire.gov.uk Tel: 01225 713951</p>	
<p>21 Nov 2013 Parish/Town Council Grant Options</p>	<p> To consider the support options for Town and Parish Councils.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>21 Nov 2013 Community Contraception and Sexual Health Services Procurement</p>	<p>To outline the plans for procurement of the community based contraception and sexual health services</p>			<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Emma Seria-Walker emma.seria-walker@wiltshire.gov.uk</p>	
<p>21 Nov 2013 Future Service Specification & Tender Evaluation Model for Waste Management Services</p>	<p>To seek Cabinet approval of key elements of the proposed specifications and tender evaluation criteria for the procurement of waste management and collection services to be delivered from 2016.</p>			<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Tracy Carter tracy.carter@wiltshire.gov.uk</p>	

<p>21 Nov 2013 Business Plan Scorecard Update</p>	<p>Update on Performance</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Robin Townsend robin.townsend@wiltshire.gov.uk</p>	
<p>21 Nov 2013 Multi Agency Safeguarding Hub (MASH)</p>	<p>To update Members on the implementation of a Wiltshire Multi Agency Safeguarding Hub.</p>	<p>Communication activity will be scheduled for launch</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Karen Jones karen.jones@wiltshire.gov.uk</p>	
<p>21 Nov 2013***Direct Payment Policy and Financial Arrangements (details awaited)</p>					<p>James Cawley james.cawley@wiltshire.gov.uk Tel: 01225 713951</p>	
<p>21 Nov 2013***Integration with Health (details awaited)</p>					<p>James Cawley james.cawley@wiltshire.gov.uk Tel: 01225 713951</p>	
<p>21 Nov 2013***Care Quality/Quality Assurance (details awaited)</p>					<p>James Cawley james.cawley@wiltshire.gov.uk Tel: 01225 713951</p>	
<p>17 December 2013</p>						

<p>17 Dec 2013 Adoption Agency Report</p>	<p> To ensure that the Executive of the Council is satisfied that the Adoption Agency is effective and achieving good outcomes for children, young people and service users, as required by the 2011 Statutory Adoption Guidance and the 2011 Adoption National Minimum Standards.</p>			<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Lin Hitchman lin.hitchman@wiltshire.gov.uk Tel: 01225 713665</p>	
<p>17 Dec 2013 Revenue Budget Monitoring</p>	<p>To receive an update on the Council's revenue budget.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Matthew Tiller matthew.tiller@wiltshire.gov.uk</p>	
<p>17 Dec 2013 Re-modelling of Waste Collection and Recycling Rounds</p>	<p> To inform Cabinet of options for delivering budget savings from re-modelling operational waste and recycling collection rounds which will impact differentially on cost, residents, and staff, and to seek approval of a preferred option.</p>			<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Tracy Carter tracy.carter@wiltshire.gov.uk</p>	

<p>17 Dec 2013 Independent Living Fund</p>	<p> The Independent Living Fund (ILF) is a fund operated by DWP that provides funding to 82 disabled people in Wiltshire to allow them to live more independently. The ILF will close March 2015. The purpose of this report is to look at the impact of the closure for those 82 people and for Wiltshire Council. Disabled people are concerned that their current levels of support will be reduced. There is a financial risk to Wiltshire Council – although the ILF funding will be made available to LAs, there is no guidance yet as to the process or level of funding that LAs can bid for. A decision will need to be made about how the closure will be managed and whether Wiltshire Council offers any ‘transitional protection’ for ILF users to maintain their current levels of support.</p>		<p>Options Appraisal</p>	<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>James Cawley james.cawley@wiltshire.gov.uk Tel: 01225 713951</p>	
---	--	--	--------------------------	--	--	--

17 Dec 2013 ***Care and Support Bill (details awaited)					James Cawley james.cawley@wiltshire.gov.uk Tel: 01225 713951	
17 Dec 2013 ***Options for Learning Disabilities Provider Services (details awaited)					James Cawley james.cawley@wiltshire.gov.uk Tel: 01225 713951	
21 January 2014						
21 Jan 2014 Local Transport Plan: Accessibility Cycling, Smarter Choices and Powered Two Wheeler Strategies	 To present results of consultation and for Cabinet to approve the finalised strategies.	Public consultation closed in May.	Accessibility Cycling, Smarter Choices and Powered Two Wheeler Strategies.	Cllr John Thomson john.thomson@wiltshire.gov.uk	Heather Blake heather.blake@wiltshire.gov.uk	
21 Jan 2014 Fees and Charges Policy	For Cabinet to consider the Policy in which the Council sets its fees and charges.			Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk	
21 Jan 2014 Business Plan Scorecard Update	Update on Performance			Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Robin Townsend robin.townsend@wiltshire.gov.uk	